

**Draft Provisional Agenda of the 1st HLPE Steering Committee Meeting**  
**Thursday 16 September – Friday 17 September**  
**FAO HQ Rome**

The HLPE Steering Committee (StC) will meet in Rome on Thursday 16<sup>th</sup> and Friday 17<sup>th</sup> September. There will be four types of meetings during these two days:

- Joint HLPE StC and CFS Bureau meeting
- CFS Bureau, CFS Advisory Group and HLPE StC Tripartite meeting
- HLPE StC meeting
- CFS Bureau and Advisory Group Meeting

**Draft Provisional Agenda**

<b>Thursday 16 September</b>	
8:30	Registration
9:00	Coffee break
<b>9:30 – 12:30 First Joint HLPE StC Committee and CFS Bureau Meeting</b>	
<b>Location: Lebanon Room D209</b>	
- Opening speech, CFS Chair	
- Presentation of HLPE Framework procedures, timeframe and financing	
- Agreement on expected outcomes of the meetings	
- Start of discussion on knowledge gaps and topics of interest	
12:30	Lunch
<b>14:30 – 18:30 CFS Bureau, CFS Advisory Group and HLPE StC Tripartite meeting</b>	
<b>Location: Lebanon Room D209</b>	
- Discussion on knowledge gaps, interesting topics and ways to formulate and address them	
Break at 16:00	
18:30	Cocktail

<b>Friday 17 September</b>	
<b>9:30 – 12:30 StC Committee Meeting</b>	<b>CFS Bureau and Advisory Group Meeting</b>
<b>Location: Pakistan Room A127</b>	<b>Location: Lebanon Room D209</b>
- Discussion on working methods of the HLPE	Discussion of final modalities for 36 <sup>th</sup> CFS Session
- Taking stock of discussions so far, further exchanges between StC Members on knowledge gaps, possible topics and timetable for reporting	
- Designation of Chair and Vice Chair	
13:00	Lunch
<b>14:30 – 16:30 Final Joint Meeting CFS Bureau and HLPE StC</b>	
<b>Location: Lebanon Room D209</b>	
- Report of StC Chair on the morning's discussion	
- [Production of the Chairman's summary]	
- Agreement on next steps and timetable for the HLPE	

## **Expected outcomes**

Provisional expected outcomes of the meeting are the following:

- 1) Have a first discussion on existing knowledge gaps and possible topics to be commissioned to the HLPE. Joint Summary Notes of the CFS Chair and HLPE StC Chair could include the framing of potential topics. Progress at this meeting could be brought to the attention of the CFS Plenary (11-14 & 16 October 2010) through the Statements of the CFS Chair and HLPE StC Chair. CFS Plenary's decisions regarding the commissioning of the HLPE would take into account the results of this meeting and outcomes of the Policy Round Tables at CFS Plenary.
- 2) Agree on working methods of the HLPE, on future steps to build expert Project Teams and on reporting to CFS in the framework of the HLPE Rules and Procedures.
- 3) HLPE StC members designate their Chair and Vice-Chair.
- 4) Inform HLPE StC members on the context of the CFS reform and the upcoming CFS and HLPE agenda.

## **Background documents**

Background documents to be produced by the Secretariat include:

- A financial overview
- Possible topics for the HLPE which take into account propositions received so far by CFS
- HLPE Rules and Procedures
- Secretariat's document on tools including HLPE forum, roster nomination website, roster search facilities, internet meeting tools, etc.
- Proposed procedure for Chair and Vice Chair nomination